

PERSONAL INFORMATION  
AND INSURANCE FORM

Daniel Pryor, MA LMHC  
Professional Counseling  
Office: 555 Dayton, Ste C, Edmonds  
Mail: 15114 93rd PL NE  
Bothell, WA 98011  
Phone: 425-778-6169

Client's Name (include middle initial): \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_ (Accept calls at work? Yes /No)

Email Address: \_\_\_\_\_ Best way to contact you: \_\_\_\_\_

Home Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_ How long: \_\_\_\_\_

Your reason for seeking counseling: \_\_\_\_\_

In Case of emergency contact: \_\_\_\_\_ Phone \_\_\_\_\_

Would you like to receive periodic informational mailings? Yes/No

**Insurance Information**

Insured's Name: \_\_\_\_\_ Insured's DOB: \_\_\_\_\_

Insured's Employer: \_\_\_\_\_

Name of Mental Health Benefits Insurance Carrier: \_\_\_\_\_

Policy number: \_\_\_\_\_ Insured's ID Number: \_\_\_\_\_

Group ID Number: \_\_\_\_\_ Insurance Company phone number: \_\_\_\_\_

Insurance company's address: \_\_\_\_\_

Is there another mental health benefits plan? \_\_\_\_\_

**Mental Health Benefit (questions to ask your insurance company)**

1. Is Licensed Mental Health Counselor (LMHC) in Washington on the approved list of providers?  
\_\_\_\_\_
2. Out patient counseling coverage: \_\_\_\_\_
3. Percent coverage: \_\_\_\_\_ Deductible: \_\_\_\_\_ How much has been met? \_\_\_\_\_
4. Is precertification required? \_\_\_\_\_
5. Maximum payable per year: \_\_\_\_\_ Max visits/year? \_\_\_\_\_ Max visits/week? \_\_\_\_\_
6. Person Contacted: \_\_\_\_\_
7. Address for filing claims: \_\_\_\_\_
8. In network coverage \_\_\_\_\_ Out of network coverage \_\_\_\_\_
9. Special instructions for filing claims: \_\_\_\_\_

**Assignment of Insurance benefits**

By signing this form I am voluntarily authorizing the release of any information relating to all claims for benefits submitted on behalf of myself and/or dependents. I further agree and acknowledge that my signature on this document authorizes \_\_\_\_\_ to submit claims for benefits for services rendered without having to obtain my signature on each and every claim to be submitted for myself and/or my dependents, and that I will be bound by this signature as though I had personally signed each particular claim.

I, \_\_\_\_\_, hereby authorize \_\_\_\_\_  
(Name of insured) (Name of Insurance Company)

to pay and hereby assign directly to \_\_\_\_\_, all benefits, if any, otherwise payable to me for her services as described on this form. I understand I am financially responsible for all charges incurred. I further acknowledge that any insurance benefits, when received by and paid to \_\_\_\_\_, will be credited to my account in accordance with the above said assignment.

Insured's Signature: \_\_\_\_\_ Date \_\_\_\_\_